

**UNAPPROVED MINUTES
CITY OF MILPITAS
PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION**

Minutes: Regular Meeting of the Parks, Recreation and Cultural Resources Commission

Date of Meeting: February 3, 2003

Place of Meeting: Milpitas City Hall, 455 E. Calaveras Blvd. Committee Conference Room

I. Call to Order Chairperson Munzel called the meeting to order at 7:00 PM

II. Flag Salute The Chair led the Commission in the Pledge of Allegiance

III. Roll Commissioners Present: Gill, MacKenzie, Mohsin, Munzel, Tuason and Alternate's Ku and Mathur

Commissioners Absent: McGuire

City Staff Present: Recreation Services Manager, Bonnie Greiner, Acting Cultural Arts Coordinator, Renee Lorentzen, Assistant City Manager, Blair King

City Council Liaison Present: Council Member Polanski

IV. Alternates The Chair sat Alternate Ku

V. Agenda Chairperson Munzel requested that Item 1. Youth Sports Assistance Fund Requests, under X. New Business, be moved to have action taken directly after Announcements and Correspondence.

MOTION to approve the Agenda for February 3, 2003 as amended.
M/S: Munzel/Tuason Ayes: All

VI. Minutes Commissioner Mohsin stated that she thought the minutes were to reflect on Page 3, last line of Item 2., that the Commission asked that the item be tabled to the March 2003 meeting, not the September 2003 meeting. Acting Cultural Arts Coordinator, Renee Lorentzen, answered that the Commission and staff had agreed to the September 2003 date as the 2003-2004 Budget would be in place and the Commission could then accurately discuss the possibility of funding.

MOTION to approve the Minutes of January 6, 2003.
M/S: Mohsin/Gill Ayes: All

VII. Citizen's Forum

Rob Means
1421 Yellowstone Ave.
Milpitas, CA 95035

Mr. Means approached the Commission with the announcement of a Park Development plan for the Park Metro housing area near the Great Mall. BART is interested in using some of the area designated for the park to gain more right of way access. Mr. Means pointed out that the usage of this park is unknown and due to the development of the neighborhood, could be quite large. He asked that the Commission consider researching this item and agendaize the topic for a future meeting.

Mr. Means concluded by asking if any of the Commissioner's would also like to discuss the development of a pedestrian over crossing planned for this park that could impact the aesthetic quality of the Park Metro park. Chairperson Munzel answered that Rob Means could contact any of the Commissioners, and they in turn can contact Rob Means if they are interested in pursuing this item. Recreation Services Manager, Greiner, said that the Commission could contact the staff liaison for BTAC and look into scheduling another joint meeting to discuss these items.

VIII. Announcements/Correspondence

Recreation Services Manager, Greiner announced the following items:

- Rainbow Theatre's production of *The Somewhat True Tale of Robin Hood* closed on January 25th reaching approximately 2,800 people.
- Auditions for Rainbow Theatre's "Dear Edwina" will be held this Tuesday and Wednesday.
- On February 1st Bay Area Showcase Chorus CASP Event hosted a workshop for young girls who then performed with the Sweet Adeline's. There were 120 people in attendance.
- Fishing in the City February 23rd 8-12pm at Ed Levine. Enrollment is at its max with 120 enrolled. Subway will be catering lunch.
- Handout – Follow up research on the Child Care Facilities, spaces available, cost and statistics in regards to Child Care. Gathered by Toby Librande.

Commissioner Gill announced that community members are continuing to inquire about the distance signs that were to be placed at the public parks for walking. Recreation Services Manager, Greiner, answered that Engineering is currently double-checking the accuracy of the distances and the exact locations of the signs. She will research and try to get a date of placement for the next meeting.

Commissioner Mohsin asked why the Commission was not involved in the Tree Amigo's, like the CAC. Council Member Polanski answered that Ray Maglalang as an individual was involved in Tree Amigo's and had solicited a few of the CAC members. Assistant City Manager, Blair King, added the City does tree planting through a Department of Forestry grant. Tree planting and the Heritage Tree Ordinance falls under Neighborhood Beautification, which CAC is responsible for.

IX. New Business (A)

1. Youth Sports Assistance Fund – Ragsdale/Zappia

Grant applicants Steven Ragsdale and Randy Zappia were in attendance to answer any questions the Commission might have. Randy Zappia showed the Commission his trophy for placing 4th. Commissioner MacKenzie asked where they practiced. Both applicants answered that they practiced in Santa Clara. Commissioner Ku asked if the applicants had to qualify locally before competing nationally. Applicants answered that the nationals are an open competition.

MOTION to approve the Individual Youth Sports Fund Request for Steven Ragsdale in the amount of \$245.00.

M/S: MacKenzie/Tuason Ayes: All

MOTION to approve the Individual Youth Sports Fund Request for Randy Zappia in the amount of \$280.00.

M/S: Gill/MacKenzie Ayes: All

X. Old Business

1. Commission Work Plan

The Commission was presented with a draft of items discussed at the January meeting as being possible items and goals of interest. They were asked to rank them in importance and identify them as being short-term goals, long-term goals and on-going or annual tasks. Their discussion highlighted the following items:

- Art in your Park – creating checklist for neighborhood notification of voting, input, meetings
- Park Maintenance Schedule – implement routine maintenance as preventative measure
- Park Construction and Expansion
- Park Rehabilitation
- Park Tour
- Cultural/Historic Site Tour
- 50th Anniversary

Staff was directed to take discussion items and organize into assigned categories according to the Commission's workload and project definition and return with a second draft at the March meeting.

XI. New Business (B)

2. Park Playground Safety and ADA Project

Assistant City Manager, Blair King, reviewed history on this item for the Commission of the 2000 Park Bond Act and 2002 Park Bond Act, which are funding the Park Playground Safety and ADA Project. This item had been brought to the Commission previously where they recommended the monies be spent on the Playground's and Dog Park. City Council accepted the recommendation, which now has the City moving forward on the playgrounds, and the recent approval of \$311,000.00 for the Dog Park. Assistant City Manager, King, reviewed the following parks which are proposed for new playground equipment and re-design:

Pinewood Park - \$215,000

- New rubberized flooring
- Tiny tot area (2-5 years)
- Play Area (5-12 years)
 - Upper body emphasis, climbing structure

Chairperson Munzel asked staff to consider the position of the sun in relation to the slides as they have the ability to become dangerously hot. Assistant City Manager, King, answered that he would research the item. Commissioner MacKenzie recommended that the sand box be designed so that the sand does not get on the rubber flooring as it becomes slippery and can cause children to fall.

Foothill Park - \$221,000

- Drainage and erosion repairs
- Tree removal
- DG Walkway
- Transfer station
- Handicap Access

Chairperson Munzel asked if they were replacing the trees they were planning on removing. Assistant City Manager, King, answered that they were not planning on replacing the trees. The trees currently are sickly and not doing well.

Dixon Landing - \$89,000

- Equipment replacement
- Handicap access
- Tele-talkers
- Store front playground

Hall Park - \$245,000

- Floating stones
- Spiral slides
- Play car
- Handicap access

Assistant City Manager explained that all parks with drainage issues would be addressed. Construction is estimated to begin in September of 2003. The City will go to bid in a few months.

Chairperson Munzel pointed out that with poor drainage there could be a mildew buildup and offensive odor. Assistant City Manager, King, reiterated that all park drainage issues would be addressed during construction. Commissioner Mohsin asked if the construction would include new water fountains. Assistant City Manager, King, answered they currently were not in the plans but he would research that possibility. Commissioner Ku asked whether they were going to add any benches for parents to sit and watch the children play. Assistant City Manager, King, responded that all existing benches would remain and that some of the parks will have sitting walls for parents. Commissioner MacKenzie stated that BMX Bike riders sometimes use straight slides to ride their bikes down and whether plans are made to prevent dangerous riding. Assistant City Manager, King, said he would research and look into the item.

Assistant City Manager, King, told the Commission that the Athletic Court Resurfacing project, which the City had considered would cost 2 million dollars. However, these monies would not add anything or enhance any of the existing courts, only repair what exists. Commissioner Tuason added that the basketball courts at Gill and Dixon Landing parks were just recently resurfaced and already having problems. Assistant City Manager, King, answered that there were issues with the specs that the contractor received which are now apparent with the new problems on those courts. Commissioner Mathur asked what the recourse was for this contractor. Assistant City Manager, King, responded that the contractor had worked according to the specs he received so the responsibility is not solely with the contractor.

XII. Staff Reports

Recreation Services Manager, Greiner, announced that this would be Acting Cultural Arts Coordinator, Lorentzen's, last meeting as she is being moved to

the Arts Commission. Public Services Clerk Supervisor, Jennifer Tagalog, will be the new recording secretary.

XIII. Liaison Reports

1. City Council

Council Member Polanski thanked those Commissioners who attended the Commissioner's Dinner. She announced that the Dog Park had been approved and appropriated \$311,000.00. They are still researching the parking issue, as there is a parking fee to get into Ed Levine. The smoking ordinance has been passed, preventing smoking within 25 feet around building entrances. Council Member Gomez suggested that City Council meetings be available on line. Vice-Mayor Dixon also suggested they be broadcast on Milpitas' radio station, 1620 AM. Additional public access to City Hall's 3rd floor is being discussed, as many of the City Clerk's documents are required to be accessible to the public. \$45,000.00 would be required to augment the 3rd floor entrance, including fire systems.

Commissioner MacKenzie asked how many people were complaining and was it worth \$45,000.00, considering the state of the economy. Council Member Polanski answered that the funds would be taken from those already assigned to the City Hall construction budget.

2. Community Advisory Commission

Commissioner Mohsin reported that the CAC is currently working on having the Mayor's Term of office changed from two to four years. They are still working on their short-term and long-term goals.

4. Planning Commissioner

The Planning Commission is reviewing zoning codes as they relate to a request for Amateur Radio Antennas. They are also discussing Holiday parking at the Great Mall.

5. Youth Advisory Commission

Chairperson Munzel suggested that since his daughter is now on the Youth Advisory Commission, it would be easier for him to take responsibility as the liaison. Commissioner MacKenzie agreed. Chairperson Munzel reported that the YAC would be discussing youth outreach and reported that the Break Dancing contest held was extremely successful.

6. Milpitas Historical Society

Chairperson Munzel said the Society would be having an Installation Dinner, this Friday for new election of their officers.

7. Arts Commission

Recreation Services Manager, Greiner, reported the Arts Commission will soon be reviewing the next fiscal years CASP Grant Applications.

Council Member Polanski announced that Congressman Mike Honda would be visiting Milpitas City Hall February 10 from 6-7:30 PM. All are invited to come and meet him.

Commissioner MacKenzie asked if the Commission could have their pictures taken to be put on the Milpitas website as most other Commissioner pictures are posted. Staff said they would contact the IS department and arrange for photos. Commissioner MacKenzie asked if it was possible to have a link or direct email

address for the public to contact the Commission and ask questions or make suggestions. Staff said they would research the possibility.

Commissioner Mohsin asked if the City sites had suggestions boxes for patrons to write down their thoughts. Recreation Services Manager, Greiner, answered that the Sports Center and Community Centers have done so in the past and would see to it that it is continued in the future, also including the Senior Center and Teen Center to have a box as well.

XIV. Future Agenda Items

None

XX. Adjournment

There being no further business, the Chair adjourned the meeting to March 3, 2003 at 7:00 PM.